




Memorandum

To: Gerald Sokol, Jr.
Executive Vice President/Chief Financial Officer

From: Stephen M. Lord 
Assistant Inspector General, Audits

Date: February 24, 2016

Subject: Engagement Memo—Baltimore Penn Station Redevelopment Issues
(Project Code 013-2016)

We are initiating a follow-on review of the company's readiness to undertake and oversee a master development procurement approach to redevelop Baltimore Penn Station. In a January 19, 2016 letter, members of the Maryland congressional delegation requested that we clarify the opinions expressed in an October 20, 2015 letter to Senator Barbara A. Mikulski and share our views with Amtrak's leadership. The members of the delegation who signed the January request are Senator Mikulski and Representatives Elijah E. Cummings, C.A. Dutch Ruppersberger, and John P. Sarbanes.

In order to respond to the request, we plan to interview company officials, review planning and procurement documents related to the redevelopment of the station, and analyze best practices for project and procurement management. We will make requests for documents as our work progresses. We will work to minimize the impact of our review on the company by coordinating requests for meetings and documents with staff in advance.

Our work will be performed in accordance with generally accepted government auditing standards. Our interactions with the company will be consistent with P/I 2.1.3, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our Office of Audits. To view this policy, see

<http://wiki.corp.nrpc/display/APIM20/2.0+Inspector+General>.

As this is a follow-on review, we are not requesting an entrance conference, but are available to schedule one upon request. We plan to begin contacting staff in the next two weeks. Jodi Prosser will be the audit manager responsible for this engagement and will report to David P. Bixler, Senior Director–Lead, Audits. If you have questions, please contact me at (202) 906-4600 (Stephen.Lord@amtrakoig.gov) or David P. Bixler at (202) 906-4453 (David.Bixler@amtrakoig.gov).

cc: Eleanor D. Acheson, Executive Vice President/Chief Legal Officer,
General Counsel and Corporate Secretary
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