




Memorandum

To: William N. Feidt
Executive Vice President/Chief Financial Officer

From: Stephen Lord 
Assistant Inspector General, Audits

Date: January 8, 2018

Subject: Engagement Memo—Monitoring of the Acela Express 2021 Program
(Project Code 006-2018)

This is to inform you that we are initiating work to monitor Amtrak's (the company's) Acela Express 2021 Program. This program represents the largest single investment in the history of the company. The successful completion of the program is of high priority to the company, the Congress, and other stakeholders. Our overall objective is to keep apprised of the company's oversight of the program and identify potential risks, if any, to completing the program on time. Our specific objective is to provide stakeholders timely updates and information, where appropriate, based on our review of emerging issues.

Our work will include, but not be limited to, attending status meetings, interviewing company officials, and reviewing available documentation. We will work to minimize disruptions to the company by coordinating meetings with staff in advance.

Our interactions with the company will be consistent with P/I 2.1.3, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our office of audits. To view this policy, see the following link:

<http://wiki.corp.nrpc/display/APIM20/2.0+Inspector+General>

Michael Kennedy, Senior Director-Lead will be responsible for this effort. If you have any questions, please contact me at (202) 906-4742 (Stephen.Lord@amtrakoig.gov) or Michael Kennedy at (202) 906-4308 (Michael.Kennedy@amtrakoig.gov).

cc: Eleanor Acheson, Executive Vice President/General Counsel & Corporate Secretary
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